

Appendix 4 : Minutes document

Minutes document – Milestone number: _____

Special Terms and Conditions réf. IFPEN n° _____

This acceptance report is redacted in application of the STCs n° _____ concluded between the Parties. All capitalized terms have the meaning given in the aforementioned Agreement.

Purpose of the Agreement : _____

The / /

IFPEN declares that milestone __number _____, corresponding to payment no. _ identified in the STCs, is validated in accordance with the provisions applicable to said milestone and may be invoiced."

The milestone validation is hereby confirmed :

☐ *Without reservations*

☐ *With reservations (list of reservations attached as an annex to this minutes)"*

If IFPEN sign this minutes document with the presence of reservations, the signature of this minutes document by the Parties constitutes a commitment to resolve the attached reservations within the timeframe specified below.

Deadline: from the date of signature of the present minutes.

In the name and on behalf of _____	In the name and on behalf of IFPEN
Name :	Name :

Fonction : Signature and company stamp :	Fonction : Signature and company stamp :
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ANNEX TO THE DOCUMENT MINUTES LIST OF RESERVATIONS
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Documents	Réservations